



Idanr • Learning Disabilities Association of Niagara Region

JUMP Math Volunteer-Tutor Description Fall 2021

Position:	Online Numeracy Volunteer-Tutor
Reports to:	Program Facilitator and Math Coordinator
Time Commitment:	Monday and Wednesday 6-7 pm OR Tuesday and Thursday 6-7 pm. This means you will tutor for 2 hours each week and will need approximately 1 hour of prep each week.
Start date:	Training begins October 4th* or October 5th, 2021 and programs begin October 18th** or October 19th, 2021
End date:	December 9th, 2021
Locations:	Microsoft Teams
Length of Commitment:	The volunteer-tutor will commit to 8 weeks for the Winter 2021 program. The volunteer-tutor is eligible to continue for subsequent sessions with approval from the Math Coordinator.

* The training will take place on October 4th for tutors who wish to participate on Mondays and Wednesdays. The training will take place October 5th for tutors who wish to participate on Tuesdays and Thursdays. Training lasts approximately 3 hours.

** The program will start on October 18th for volunteers who wish to participate on Mondays and Wednesdays. The program will start on October 19th for volunteers who wish to participate on Tuesdays and Thursdays.

*** Tutors must be available **both days** (M/W OR T/Th) at the specified times.

Position Summary

For a full description of the LDANR's JUMP Math Program, please visit our website [here](#) or email us at info@ldaniagara.org.

The position of JUMP Math Volunteer-Tutor supports the Learning Disabilities Association of Niagara Region (LDANR)'s numeracy tutoring program for children in Grades 1-8 who are demonstrating math difficulties due to a diagnosed or potential learning disability. This one-on-one numeracy program is designed to motivate and help children gain confidence and academic success in their fundamental math skills by pairing them with a trained numeracy tutor. It is also designed to help volunteer-tutors gain knowledge and experience in working with children who experience difficulties learning essential math concepts. Therefore, the JUMP Math Volunteer-Tutor is responsible for developing and implementing an appropriate and effective individualized numeracy tutoring program to meet their child's unique needs and learning styles.

Responsibilities:

The JUMP Math Volunteer-Tutors will:

- Support the Program Facilitator (on-site) and Math Coordinator (in office) to implement and deliver the JUMP Math program effectively;
- Develop and implement an appropriate and effective individualized numeracy program to meet their child's unique needs including:
 - Executing JUMP Math pre-designed lesson plans using direct and explicit instruction as provided in the Teacher Guide.
 - Extending lessons with engaging, and hands-on numeracy activities and games in the areas of: number sense, math fact fluency, math applications, problem solving, and more to provide assistance for the program participant's struggles with mathematics;
 - A unique workstation where the child's successes are emphasized through graphing, goal setting and posting mastered numeracy concepts;
 - An informal numeracy assessment on the first day(s) of programming as well as on the last day(s) of programming;
 - Providing a positive learning environment to invoke self-motivation and confidence for the child as he/she develops principles of number sense and computational fluency;
 - Providing regular positive feedback on the student's progress to instill self-confidence in their academic development;
 - Completing session reports and graphs to track the child's progress in the program;
 - Communicating effectively with caregivers on a regular basis to keep them informed of their child's progress;

Program Requirements:

- Attend tutor sessions
- Attend training sessions
- A reliable device with a working microphone and web camera
- A reliable internet connection or access to one
- Must track progress and set goals with the program participant
- Must complete session reports (and timesheets if you need your hours documented for school, work etc.)

Qualifications and Skills Required:

Eligible candidates for the JUMP Math Program Facilitator position include individuals who are 16 years of age or older prior to starting the volunteer position.

Additional requirements and assets include:

- **Police Vulnerable Sectors Clearance** valid within the past year **(*required if 18+)**;
- Completion of the **Accessibility of Ontarians with Disabilities Act (AODA) Training Module** – [Click here for link to access](#) **(*required upon volunteer offer)**;
- Previous experience working with individuals with learning disabilities and/or children (asset);
- Standard First Aid and CPR-C (asset);
- Familiarity with Microsoft Teams platform (asset).

Volunteers should demonstrate:

- Excellent verbal and written communication skills;
- The ability to work independently and as part of a team;
- Organizational skills, responsibility, patience and reliability;
- The ability to meet deadlines within a specified timeframe.

Benefits:

Volunteers will develop skills such as:

- Understanding the functions and roles of LDANR;
- Identifying and utilizing community resources;
- Gaining understanding of the issues and needs of the client;
- Gaining proficiency in online tutoring and Microsoft Teams software;
- Increased knowledge of Learning Disabilities and AD(H)D;
- How to develop engaging lesson plans;
- How to administer informal assessments.

Support Provided:

Training for this position will be provided at the orientation session prior to programs commencing. In addition, the Math Coordinator is available on an ongoing basis to answer questions and provide assistance and support. The Program Facilitator will be online monitoring Microsoft Teams at all times during the tutoring sessions to assist the volunteer-tutors as needed.

Volunteer-tutors will be provided with Teacher Resources and Digital Lesson plans that contain comprehensive lesson plans and student practice activities to implement in their sessions. Volunteer-tutors will also have full access to our resources for supplies, tools, games, etc. that would be useful for tutoring sessions.

Application Procedure:

Please complete a **Volunteer Intake Form** at

<https://ldaniagara.org/get-involved/volunteer-intake-form/>

Any inquiries regarding this opportunity can be sent to **Madeline Zoelman, Math Coordinator** at mzoelman@Ldaniagara.org.

We thank all who apply; however, only those selected for an interview will be contacted. No phone calls please. For more information about LDANR, please refer to our website www.LDANiagara.org.

The Learning Disabilities Association of Niagara Region is committed to our Accessibility and Accommodation policy. We welcome and encourage applications from individuals with disabilities. Candidates taking part in all aspects of the recruitment and selection process are encouraged to communicate needs for accommodation and we will partner with you to meet those needs.