



## **Numeracy Volunteer Description**

### **Spring 2018**

**Purpose:** The position of the numeracy volunteer supports the Learning Disabilities Association of Niagara Region's math program for children in Grade 2 and 3 who are at risk of math difficulties due to a potential learning disability. This math program is designed to motivate and help children gain confidence and academic success in math.

**Job Title:** Numeracy Volunteer

**Location:** The S.M.A.R.T. Math program is conducted in local school classrooms in St. Catharines.

#### **Key**

**Responsibilities:**

- (1) Works with children who struggle with numeracy skills to provide assistance in areas of math fact fluency, number sense and computation, and math applications (time, shapes, money);
- (2) Works with a group of children in an assigned numeracy station;
- (3) Provides a positive learning environment to invoke self-motivation as they develop math confidence and number processing skills;
- (4) Provide regular positive feedback on the student's progress to instill self-motivation and self-confidence in their academic development;
- (5) Help instructors complete session reports and observation notes after each session to track progress;
- (6) Assist the program instructors if need be.

**Reports to:** Program Instructors and Math Coordinator

**Length of Appointment:** The numeracy volunteer will serve for 8 weeks for the Spring (May 1<sup>st</sup> -June 20<sup>th</sup>) program. Volunteers are eligible to continue for other sessions with approval from the Math Coordinator.

**Time Commitment:** The volunteer position requires a minimum commitment of two hours per week, for each week that the program is in session. In addition, each volunteer must attend a two-hour training session prior to the program start date. The program is held from 6:00 – 7:00 pm on Tuesdays and Thursdays.

**Mandatory Activities:**

- Attend meetings as necessary
- Attend training sessions
- Responsible for transportation to and from program locations
- Must fill out time sheets and submit to instructor

- Qualifications:** Eligible candidates for the Math Program numeracy volunteer position include individuals over 16 years of age.
- First Aid/CPR is an asset
  - Previous experience working with children an asset
  - Pass a criminal reference check with Vulnerable Sectors Screening
  - Previous experience working with individuals with Learning Disabilities is an asset
  - Drivers License is an asset

- Skills:** Participants should demonstrate:
- Good verbal and written communication skills
  - The ability to work independently and as part of a team
  - Patience, reliability, responsibility, and professionalism

- Benefits:** Will develop skills related to the association.
- Understanding the functions and roles of LDANR
  - Identifying and utilizing community resources
  - Gaining understanding of the issues and needs of the client
  - Increased knowledge of Learning Disabilities and AD(H)D

**Support Provided:** Training for this position will be provided at the orientation/training sessions. In addition, a program instructor will be on the premises at all times to assist you as needed; as well the Math Coordinator is available on an ongoing basis to answer questions and provide other support as needed. Volunteers will have full access to our resource library/center for resources, tools, games, and books that would be useful for the program.

**Please complete a volunteer intake form on our website**  
**<http://ldaniagara.org/get-involved/volunteer-intake-form/>**  
**by April 21<sup>st</sup>, 2017**

Inquiries regarding this position can be directed to:

**Steph McCorriston, Math Coordinator**

**Email: [mathldan@cogeco.net](mailto:mathldan@cogeco.net)**

*Learning Disabilities Association of Niagara Region is committed to our Accessibility and Accommodation policy. We welcome and encourage applications from individuals with disabilities. Candidates taking part in all aspects of the recruitment and selection process are encouraged to communicate needs for accommodation and we will partner with you to meet those needs.*